ISO 9001 : 2015
ISO 14001 : 2015
ISO 27001 : 2013
ISO 45001 : 2018

जनेप प्राधिकरण
JNPA

जवाहरलाल नेहरु पत्तन प्राधिकरण
JAWAHARLAL NEHRU PORT AUTHORITY

पत्तन कार्यालय : प्रशासन भवन, शेवा, नवी मुंबई - 400707. Port Office : Administration Bldg., Sheva Navi Mumbai - 400 707.
मुख्य सतर्कता अधिकारी Chief Vigilance Officer - (022) 2724 4151 : मुख्य प्रबंधक (प्रशासन) एवं सचिव Chief Manager (Admn.) & Secy - (022) 2724 4021 :
मुख्य प्रबंधक (यातायात) Chief Manager (Traffic) - (022) 2724 4191 : मुख्य प्रबंधक (यां.एव.वि.अ.) Chief Manager (M&EE) - (022) 2724 4181 :
मुख्य प्रबंधक (वित्त) Chief Manager (Fin) - (022) 2724 4081 : मुख्य प्रबंधक (प.यो.वि.) Chief Manager (PP&D) - (022) 2724 4156
उप-संरक्षक Dy. Conservator (022) 2724 4171 : हार्बर मास्टर (022) 2724 4173.
Website : www.jnport.gov.in • Email : info@jnport.gov.in

Ref.: A/P/E/A-09/2026/1080

Date: 19.11.2026

To
The Chairpersons
All Major Port Authorities

Subject: Filling up of the post of General Manager (Finance) in JNPA by absorption through the composite method of recruitment from Major Port Authorities.

Sir/Madam,

1. It is informed that the post of **General Manager (Finance)** in Jawaharlal Nehru Port Authority (JNPA), in the pay scale of **₹1,00,000–2,60,000** (Head of Department level), is due to fall vacant on a regular basis with effect from 1 July 2027. The post is to be filled in accordance with the Jawaharlal Nehru Port Trust Employees (Recruitment, Seniority and Promotions) Regulations, 2011, as amended on 26 August 2020.

2. The post will be filled by the composite method of recruitment, namely, promotion/transfer on absorption from eligible officers of Major Port Authorities who fulfil the criteria prescribed in the Schedule to the said Regulations. A copy of the relevant Schedule is enclosed as Annexure I.

3. You are requested to bring this vacancy to the notice of eligible and willing officers of your Port. Eligible officers shall submit their applications through the Online Application Portal (OAP) of the Ministry of Ports, Shipping and Waterways at http://onlinevacancy.shipmin.nic.in. Applications submitted through any other mode will not be accepted.

4. A hard copy of the application submitted through OAP, duly forwarded through the proper channel, together with the documents listed below, shall be sent in an envelope superscribed "Application for the post of General Manager (Finance) in JNPA" to:

The General Manager (Administration) & Secretary
Jawaharlal Nehru Port Authority
Administration Building, Sheva
Navi Mumbai – 400 707

The application and supporting documents must reach JNPA on or before 18 December 2026:

i. Attested photocopies of the applicant's ACRs/APARs for the last five years, with each page attested by an officer not below the rank of Head of Department;

ii. Proforma with attested copies of certificates in support of educational and other qualifications (Annexure II);
iii. An undertaking from the applicant in the prescribed format (Annexure III);
iv. Administrative and Vigilance Clearance in the prescribed format (Annexure IV); and
v. A certificate from the applicant's Port in the prescribed format (Annexure V).

5. The crucial date for determining eligibility with regard to qualification, experience and age shall be 1 July 2027.

6. The concerned Major Port Authorities are requested to ensure that applications of eligible officers are forwarded with the prior approval of the Competent Authority and are accompanied by all the requisite documents. Where an advance copy of an application has been received by JNPA, the candidature of the officer shall not be considered unless the application, duly forwarded through the proper channel, is received by JNPA within 15 days from the closing date for receipt of applications.

7. Applications that are incomplete, are not submitted through OAP, or are received after the prescribed time limit shall not be considered. JNPA shall not be responsible for any postal, technical or other delay in the submission or receipt of an application.

8. Once an application has been forwarded with the prior approval of the Competent Authority, the concerned Major Port Authority shall ensure that, in the event of the officer's selection and appointment, the officer is relieved from the present post within 30 days from the date of appointment, having regard to the Head of Department level of the post. Any case in which the selected officer is not relieved within the stipulated period shall be dealt with in accordance with the applicable Ministry instructions and rules.

9. As stipulated in the advisory issued by the Ministry of Ports, Shipping and Waterways, Government of India, vide communication No. A-29018/4/2018-PE-I dated 11 August 2021, a Port official who withdraws his or her candidature after selection by the Service Selection Committee shall be liable to debarment, for a period of two years, from future selection to Head of Department-level posts in all Major Port Authorities.

Yours faithfully,

19/11/2026

(Manisha U. Jadhav)
General Manager (Admn.) & Secy.

Enclosures: Annexures I to V

Sl. No.	Name of the Post	No. of Posts	Classi-fication	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruitments will apply in the case of Promotion/ Absorption/ Deputation.	Period of Probation (in years)	Method of recruitment (Whether by direct recruitment or by Promotion/Absorption/ Deputation)	In case of Promotion / Absorption/Deputation, Grades from which it Should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
5	Chief Manager (Finance)	1	Class-I (HOD)	51300-73000 120	Selection	45	**Essential :** (i) Member of Institute of Chartered Accounts of India or of Institute of Cost and Works Accountants of India. (ii) Seventeen years experience in executive cadre in the field of finance, accounting in an industrial/commercial/ Govt. Undertaking.	(a) No. (b) Yes, however Existing officers who are in service on the date of notification of this RR with SAS qualification will also be eligible. (c) No.	N.A.	By absorption through composite method failing which by deputation and failing both by direct recruitment.	For absorption through composite method, Officers holding analogous posts or the post of FA&CAO in Category-II Ports with 2 years regular service in the grade or officers holding posts in the scale of pay of Rs.36600-62000 with 4 years regular service in the grade or officer holding posts in the scale of pay of Rs.32900-58000 with 5 years regular service in the grade in the Finance Department of a Major Port Trust will be eligible. For deputation, Officer holding analogous posts or officers holding posts of FA & CAO and equivalent posts in the Finance Dept. in the scale of pay of Rs. 43200-66000 with 2 years regular service in the grade or officer holding posts of Sr. Dy. Chief Accounts Officer and equivalent posts in the Finance Deptt. In the scale of pay of Rs. 32900-58000 and above with 5 years regular service in the grade in Govt./Semi Govt./PSUs or Autonomous Bodies will be eligible. The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very Good".	

PROFORMA

BIO-DATA

Recent Passport Size photographs

Post applied for: **General Manager (Finance) in JNPA.**

1. **Full name (in block letters)** :_____

2. **(a) Address for communication** :_____

   (b) Telephone No./Mobile No. :_____

   (c) Fax / E-Mail address :_____

3. **Present post with scale of pay** :_____

4. **Date of Birth** :_____

5. **Age as on 01.07.2027** :_____

6. **Date of Superannuation/retirement** :_____

7. **Whether belongs to SC/ST/OBC** :_____

8. **Date of initial appointment (in the Port sector)** :_____

9. **Educational & other qualification** :_____

   _____

   _____

   _____

   _____

   _____

10. **Details of employment / experience in Chronological order**

Name of the Organization	Post held	Scale of pay	From		Nature of duties
					(Regular Ad-hoc/ Officiating

11. **State clearly whether in the light of entries made by you above, you meet the requirement of the post** : _____

12. **Nature of present employment/ post held i.e. whether ad-hoc/ temporary/permanent/contract/ transfer/deputation** : _____

13. **In case the present employment/ post held is on deputation/contract basis, please state** : _____

(a) **Date of initial appointment** : _____

(b) **Period of appointment on deputation/contract** : _____

(c) **Name of the parent office/** : _____

Organization to which you belong

14. Training / Courses if any attended Abroad : _____

15. Papers submitted if any : _____

16. Any other information, if any : _____

In the event of my selection to the above post, I will not withdraw and undertake to accept the posting.

(Signature of applicant)

Annexure-III

UNDERTAKING

The information provided in the application is correct and if at any time it is found that the information furnished is incorrect/false, my candidature will stand cancelled. If any shortcoming/s is/are detected even after appointment, my services are liable to be terminated. In the event of my selection to the above post, I will not withdraw and undertake to accept the posting.

Date: _____ **(Signature of applicant)**

Annexure-IV

Particular of the Officer for whom vigilance Comments/clearance is being sought

(To be furnished and signed by the CVO)

Sr. No.	Particulars	Details
1.	Name of Officer/official (In full)	
2.	Father's Name	
3.	Date of Birth	
4.	Date of Retirement	
5.	Date of entry into service	
6.	Designation and Staff No.	
7.	Purpose for which vigilance clearance is sought for	
8.	Department / Service in which the Officer/official belongs including batch/year cadre etc., wherever applicable.	
9.	**Whether the officer/official has functioned as CVO in part time or additional charge capacity** (During the ten preceding years)	

Positions held (During the ten preceding years)

Sr. No.	Organization (Name in Full)	Designation & Place of Posting	Administrative/nodal Ministry/Deptt. concerned (in case of officers/officials of PSUs	From	To
1					
2					
3					
..					
..					

10.		Whether the Officer/official has been placed on the "Agreed List" or "List of officers of Doubtful Integrity". (If yes, details to be given)	
11.		Whether any allegation of misconduct involving vigilance angle was examined against the Officer/official during the last 10 years and if so, with what result	
12.		Whether any punishment was awarded to the Officer/official during the last 10 years and if so, the date of imposition and details of the penalty	
13.		Is any disciplinary/ criminal proceedings Or charge sheet pending against the Officer/official as on date	

		(If so, details to be furnished - including reference no., if any, of the Commission)	
14.		Is any action contemplated against the Officer/official as on date (If so, details to be furnished)	
15.		Whether any complaint is pending against the officer/official [If so, details to be furnished].	
16.		Whether the Officer/official has submitted his/her annual immovable property return of the previous year as required under Rule 18 of the CCS(Conduct) Rules , 1964 within the prescribed limit.	
17.		Date of Filing of annual immovable property return of the previous year	

Date: **(Name and Signature)**

Annex-V

Certificate to be given by Head of Office of the applicant:

1. **The particulars furnished by the applicant are correct and he/she fulfils the eligibility criteria.**
2. **No disciplinary /vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle.**
3. **His/her integrity is certified.**
4. **No major/minor penalties have been imposed on the applicant during the last 10 years.**
5. **Attested copies of ACRs for the last five years are enclosed.**
6. **Port has no objection to relieve him/her in case of selection.**

SIGNATURE OF THE DY. CHAIRMAN/CHAIRPERSON ALONGWITH SEAL

(iv) सा.का.नि. 652 (ई), दिनांक 01 जुलाई, 2016;

(v) सा.का.नि. 662 (ई), दिनांक 05 जुलाई, 2016;

(vi) सा.का.नि. 1502 (ई), दिनांक 11 दिसंबर, 2017;

(vii) सा.का.नि. 1100 (ई), दिनांक 13 नवंबर, 2018 ; और

(viii) सा.का.नि. 6 (ई), दिनांक 04 जनवरी, 2019.

[फा. सं. पीआर–24021/9/2020 पीई–I]
विक्रम सिंह, संयुक्त सचिव

MINISTRY OF SHIPPING

(PHRD Division)

NOTIFICATION

New Delhi, the 26th August, 2020

G.S.R. 531(E).—In exercise of the powers conferred by sub-section (1) of section 124, read with sub-section (1) of section 132 of the Major Port Trusts Act, 1963 (38 of 1963), the Central Government hereby approves the Jawaharlal Nehru Port Trust Employees (Recruitment, Seniority and Promotion) Amendment Regulations, 2020 made by the Board of Trustees of the Port of Jawaharlal, as set out in the Schedule annexed to this notification.

2. The said regulations as approved shall come into force on the date of publication of this notification in the Official Gazette.

SCHEDULE

In exercise of the powers conferred by section 28 of the Major Port Trusts Act, 1963 (38 of 1963), the Board of Trustees of the Jawaharlal Nehru Port Trust hereby makes the following regulations further to amend the Jawaharlal Nehru Port Trust Employees (Recruitment, Seniority and Promotion) Regulations, 2011, namely:-

1. (1) These regulations may be called the Jawaharlal Nehru Port Trust Employees (Recruitment Seniority and Promotion) Amendment Regulations, 2020.

(2) They shall come into force from the date of publication of the approval thereto by the Central Government in the Official Gazette.

2. In the Jawaharlal Nehru Port Trust Employees (Recruitment, Seniority and Promotion) Regulations, 2011, in the Schedule,-

(i) under the heading "RECRUITMENT RULES FOR CLASS-I POSTS OF GENERAL ADMINISTRATION DEPARTMENT (MAIN ADMN.) IN JAWAHARLAL NEHRU PORT TRUST", against serial number 4 relating to the post of Chief Manager (Admn.) & Secy.,-

(I) in column 5, for the entries, the following entries shall be substituted, namely:-

"Rs.100000—260000 /-(the pay scale will be elevated to the scale of pay of Rs. 120000—280000/- after three years regular service with the approval of Central Government)";

(II) in column 12, for entries in para-I, the following entries shall be substituted, namely:-

"For absorption through composite method, officers holding posts in the scale of pay of Rs. 80000—220000/- with three years regular service in the General Administration Department or Human Resource Department or Legal Department of a Major Port Trust shall be eligible.";

(ii) under the heading "RECRUITMENT RULES FOR CLASS-I POSTS OF FINANCE DEPARTMENT IN JAWAHARLAL NEHRU PORT TRUST", against serial number 5 relating to the post of Chief Manager (Finance),-

(I) in column 5, for the entries, the following entries shall be substituted, namely:-

"Rs.100000—260000 /-(the pay scale will be elevated to the scale of pay of Rs. 120000—280000/- after three years regular service with the approval of Central Government)";

(II) in column 12, for entries in para-I, the following entries shall be substituted, namely:-

"For absorption through composted method officers holding posts in the scale of pay of Rs. 80000—220000/- with three years regular service in the Finance Department of a Major Port Trust shall be eligible.";

(iii) under the heading "RECRUITMENT RULES FOR CLASS-I POSTS OF MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT IN JAWAHARLAL NEHRU PORT TRUST", against serial number 5 relating to the post of Chief Manager (Mechanical and Electrical Engineering),-

(I) in column 5, for entries in para-I, the following entries shall be substituted, namely:-

"Rs.100000—260000 /-(the pay scale will be elevated to the scale of pay of Rs. 120000—280000/- after three years regular service with the approval of Central Government)";

(II) in column 12, for entries in para-I, the following entries shall be substituted, namely:-

"For absorption through composite method,

(a) officers holding posts in the scale of pay of Rs.90000—240000/- with two years regular service; or

(b) officers holding posts in the scale of pay of Rs.80000—220000/- with three years regular service in the Mechanical and Electrical Engineering and Marine Department (applicable to categories of marine engineers only) of a Major Port Trust shall be eligible;

(iv) under the heading "RECRUITMENT RULES FOR CLASS-I POSTS OF OPERATIONS DEPARTMENT IN JAWAHARLAL NEHRU PORT TRUST", against serial number 5 relating to the post of Chief Manager (Operations),-

(I) in column 5, for the entries, the following entries shall be substituted, namely:-

"Rs.100000—260000 /-(the pay scale will be elevated to the scale of pay of Rs. 120000—280000/- after three years regular service with the approval of Central Government)";

(II) in column 12, for entries in para-I, the following entries shall be substituted, namely:-

"For absorption through composted method officers holding posts in the scale of pay of Rs. 80000—220000/- with three years regular service in the operations department of Jawaharlal Nehru Port Trust or Traffic Department of a Major Port Trust shall be eligible.";

(v) under the heading "RECRUITMENT RULES FOR CLASS-I POSTS OF PORT PLANNING & DEVELOPMENT DEPARTMENT IN JAWAHARLAL NEHRU PORT TRUST", against serial number 5 relating to the post of Chief Manager (PP&D),-

(I) in column 5, for the entries, the following entries shall be substituted, namely:-

"Rs.100000—260000 /-(the pay scale will be elevated to the scale of pay of Rs. 120000—280000/- after three years regular service with the approval of Central Government)";

(II) in column 12, for entries in para-I, the following entries shall be substituted, namely:-

" For absorption through composted method, officers holding posts in the scale of pay of Rs. 80000—220000/- with three years regular service in the Civil Engineering or Port Planning and Development Department of any Major Port Trust shall be eligible."

(vi) under the heading "RECRUITMENT RULES FOR CLASS-I POSTS OF MEDICAL DEPARTMENT IN JAWAHARLAL NEHRU PORT TRUST", against serial number 5 relating to the post of Chief Medical Officer,-

(I) in column 5, for the entries, the following entries shall be substituted, namely:-

"Rs.100000—260000 /-(the pay scale will be elevated to the scale of pay of Rs. 120000—280000/- after three years regular service with the approval of Central Government)";

(II) in column 12, for entries in para-I, the following entries shall be substituted, namely:-

"For absorption through composted method, officers holding posts in the scale of pay of Rs.80000—220000/- with three years regular service in the Medical Department in a Major Port Trust shall be eligible."

(vii) under the heading "RECRUITMENT RULES FOR CLASS-I POSTS OF MARINE DEPARTMENT (DECK SIDE) IN JAWAHARLAL NEHRU PORT TRUST", against serial number 4 relating to the post of Deputy Conservator,-

(I) in column 5, for the entries, the following entries shall be substituted, namely:-

"Rs.100000—260000 /-(the pay scale will be elevated to the scale of pay of Rs. 120000—280000/- after three years regular service with the approval of Central Government)";

(II) in column 12, for entries in para-I, the following entries shall be substituted, namely:-

"For absorption through composite method,-

(a) officer holding posts of Harbour Master in the scale of pay of Rs.100000—260000/- with one year regular service; or

(b) officers holding posts of Harbour Master with scale of pay of Rs. 90000—240000/- with two years regular service"

Footnote: The principal regulations were published in the Gazette of India, extraordinary, *vide* number G.S.R. 43(E), dated the 21st January, 2011 and was subsequently amended *vide* number-

(i) G.S.R. 889(E), dated the 19th November, 2015;
(ii) G.S.R. 919(E), dated the 01st December, 2015;
(iii) G.S.R. 150(E), dated the 08th February, 2016;
(iv) G.S.R. 652(E), dated the 1st July, 2016;
(v) G.S.R. 662(E), dated the 5th July, 2016;
(vi) G.S.R. 1502(E), dated the 11th December, 2017;
(vii) G.S.R. 1100(E), dated the 13th November, 2018; and
(viii) G.S.R. 6(E), dated the 4th January, 2019.

[F. No. PR-24021/9/2020 PE-I]

VIKRAM SINGH, Jt. Secy.

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