श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
SYAMA PRASAD MOOKERJEE PORT, KOLKATA
Formerly Kolkata Port Trust

श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
Syama Prasad Mookerjee Port, Kolkata
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वेबसाइट-Website : https://smp.smportkolkata.in/smpk/en/

No. Admn/7282/1/FA&CAO/E1 Dated: 13.11.2026

To
The Secretary
All Major Ports Authorities

Sir,

Subject: Filling up of the post of Sr. Dy. Chief Accounts Officer (Dy. HoD level) in the Scale of Pay of Rs. 80,000 – 2,20,000 (pre-revised Rs. 32,900–58,000/-) by absorption through composite method at SMP, Kolkata (Kolkata Dock System)- applications invited

One post of Sr. Dy. Chief Accounts Officer (Sr. Dy. CAO) under Finance Deptt. of SMP, Kolkata (Kolkata Dock System) will fall vacant w.e.f. 01.12.2026. Accordingly, applications are invited for filling up of one post of Sr. Dy. CAO in the Scale of Pay of Rs. 80,000-2,20,000/- (Pre-revised Rs. 32,900-58,000/-) by absorption through Composite method under Kolkata Dock System of SMP, Kolkata. The said post of Sr. Dy. CAO is to be filled up as per prevalent Notified Recruitment Rules, as at **Annexure-I.**

2. Applications of suitable and willing officers, satisfying the provisions of the Recruitment Rules for the post of Sr. Dy. Chief Accounts Officer (Sr. Dy. CAO), may please be submitted through "Online Application Portal (OAP)" of the MoPS&W's website http://onlinevacancy.shipmin.nic.in from **13.11.2026 to 14.12.2026**. Therefore, all the applicants, after registering themselves in the portal, are required to apply for the post through OAP and thereafter a printout of the filled in application along with the following documents may be sent in an envelope, through their Administrative Port, duly superscribing on the envelope "Application for the post of Sr. Dy. Chief Accounts Officer (Sr. Dy. CAO)", so as to reach the Office of the **Secretary,** Syama Prasad Mookerjee Port, Kolkata, 15 Strand Road, Kolkata-700001 on or before **29.12.2026:-**

i) Certified copies of ACRs/APARs for the last 5 years, duly attested by an officer not below the rank of Dy. HOD on each page.

ii) Attested copies of all certificates towards proof of educational qualification, present and past work experience (in case *of appointment/ promotion on "officiating" and/or "ad-hoc" and/or "pro-forma" basis, the details of "regularization" thereon may be indicated clearly*) in the respective post and pay scale, duly verified by the administrative port while forwarding the application to this port.

iii) Administrative Certificate / No objection certificate issued by the competent authority from the respective Ports **(Annexure – II)**.

iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.

v) Vigilance comments/clearance certificate in the pro-forma **(Annexure–III)**, prescribed by CVC vide circular No. 01.03.2026 dated 12.03.2026, including details of penalties, if any, in last ten years (as mentioned under Sl. No. 10 of the attached Annexure-III).

vi) Self attested passport size photographs (two numbers).

3. Crucial date for determining the eligibility will be on **01.12.2026**.

4. In terms of Ministry's letter No. A-29018/4/2018-PE-I dated 30.05.2022 and 01.06.2022, the Appointing Authority as well as Disciplinary Authority for all Dy. HOD level posts will be Central Government i.e. Secretary (PSW) and accordingly, the recommendations of the Service Selection Committee shall be conveyed to the Ministry for obtaining approval, before issuing appointment order.

5. The last date of submission of application through OAP is **14.12.2026**. Further, as per Ministry's instruction dated 11.08.2021 in respect of filling up the post of Dy. HoD level, in case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate would not be considered by the Port if his / her application is not received through proper channel within 15 days of the last date of submission of application i.e. **29.12.2026.** Incomplete application or application received after the due date will not be considered.

6. Also, as per aforesaid instruction dated 11.08.2021, Port officials, who withdraws his / her candidature for the post after his / her selection by the Service Selection Committee, will be liable for debarment from future selection to Dy. HoD level post in all Major Port Authorities for a period of two years.

7. The Circular along with annexure is also available on SMP, Kolkata website https://smp.smportkolkata.in/smpk/en/.

Enclo: As stated

Yours faithfully,

13/11/2026

(S. Bandyopadhyay)
Sr Dy. Secretary-I
For Secretary

ANNEXURE - I

रजिस्ट्री सं० डी० एल०-33004/99

REGD. NO. D. L.-33004/99

भारत का राजपत्र
The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

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पोत परिवहन मंत्रालय

(पत्तन स्कंध)

अधिसूचना

नई दिल्ली, 15 अक्तूबर, 2013

सा.का.नि. 687(अ).—महापत्तन न्यास अधिनियम, 1963 (1963 का 38) की धारा 132 की उप-धारा (1) के साथ पठित धारा 124 की उप-धारा (1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए केन्द्रीय सरकार, इस अधिसूचना के साथ संलग्न अनुसूची में यथा निर्धारित कोलकाता पत्तन न्यास के न्यासी मण्डल द्वारा निर्मित कोलकाता पत्तन न्यास कर्मचारी (नियुक्ति, वरीयता और पदोन्नति) विनियम, 2013 को एतद्द्वारा अनुमोदित करती है ।

2. उक्त विनियम इस अधिसूचना के सरकारी राजपत्र में प्रकाशित होने की तारीख से लागू होंगे ।

अनुसूची

कोलकाता पत्तन न्यास कर्मचारी (नियुक्ति, वरिष्ठता और पदोन्नति) विनियम, 2013

महापत्तन न्यास अधिनियम, 1963 (1963 का अधिनियम 38) की धारा 28 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और इस संदर्भ में गठित सभी नियमों, विनियमों, उपनियमों के अधिक्रमण में, उक्त अधिक्रमण के पूर्व उक्त नियम, विनियम अथवा उपनियमों के तहत किए गए अथवा हटाए जाने को छोड़कर कोलकाता पत्तन का न्यासी मंडल एतद्द्वारा निम्नलिखित विनियम बनाता है, यथा :-

संक्षिप्त नाम और प्रारंभ

1. (i) इन विनियमों का नाम कोलकाता पत्तन न्यास कर्मचारी (नियुक्ति, वरिष्ठता, और पदोन्नति) विनियम, 2013 है।

(ii) यह महापत्तन न्यास अधिनियम, 1963 की धारा 124 व 132 के प्रावधानों के तहत अपेक्षित केन्द्रीय सरकार के अनुमोदन का भारत के राजपत्र में प्रकाशन की तिथि से प्रभावी होगा ।

लागू होना

2. अधिनियम की धारा 24 के उप-धारा (1) के खंड (क) के अंतर्गत पदों सहित मंडल के तहत अधिनियम की धारा 27 के अंतर्गत सृजित सभी पदों के लिये ये विनियम लागू होंगे ।

							Undertaking				of Officers holding analogous posts or post of Sr. Accounts Officer in the scale of pay of Rs.20,600-46,500/- with 4 years regular service in the grade in a Major Port Trust.	
4.	Sr.Dy. Chief Accounts Officer	2	Class-I	32,900-58,000/-	Selection	37	Essential i) Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India. (ii) Nine years experience in Executive cadre in the field of Finance, Accounting in an Industrial/ Commercial/ Govt. Undertaking	(a) No (b) Yes. However for the KoPT Officials on roll on the date of notification of thls RSP Regulations, M.Com/ MBA (Finance) would also suffice. (c) No	N.A	By absorption through composite method failing which by deputation and failing both by direct recruitment	For absorption through composite method. Officers holding analogous posts or Dy. Chief Accounts Officer and equivalent posts in respective discipline of Finance Department in the scale of pay of Rs.24,900-50,500/- with 3 years regular service in a Major Port Trust or Dy. CAO and equivalent post in respective discipline of Finance Department with 2 years regular service in the grade and a combined regular service of 7 years in the scale of pay of Rs. 20,600-46,500/-	One post of Sr. Dy. C A O will be re-designated as Sr. Dy. CAO

												and Rs. 24,900-50,500/- in the respective discipline of Finance Deptt. In a Major Port Trust will be eligible. For deputation, Officers holding analogous posts or holding posts of Dy. Chief Accounts Officer and equivalent posts in respective discipline of Finance Deptt. in the scale of pay of Rs.24,900-50,500/- in Govt./ PSUs or Autonomous Bodies with 3 years regular service in the grade will be eligible. The selection is by merit for which the benchmark in overall grading in the APARs will not be below "very good".	

ANNEXURE – II

Certificate to be given by Head of Office of

Shri/Smt……

Designation…….

1. It is certified that the particulars furnished by Officer are correct.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the Applicant and he / she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. The observation with respect of Major / Minor penalties, during the last 10 years mays please be seen at point No. 10 of the attached vigilance report.
5. Copies of APARs for the last 5 years from 2020-2021 to 2024-25 are enclosed.
6. The veracity of the educational qualification certificates and caste certificates submitted by the applicant are ensured and certified and the incumbent fulfils the eligibility criteria and experience as specified in the Annexure- I of the circular for absorption through composite method.
7. This Port has No Objection in releasing the officer concerned in case he / she is selected for the post applied.

Dated:

Signature of the forwarding authority with office seal.

ANNEXURE – III

PARTICULARS OF THE OFFICER FOR WHOM VIGILANCE COMMENT/CLEARANCE BEING SOUGHT

(To be furnished and signed by the CVO or HOD)

1. Name of the officer (in full) :

2. Father's Name :

3. Date of Birth :

4. Date of Retirement :

5. Date of entry into service :

6. Service to which the Officer belongs Including batch/year cadre-etc. Wherever applicable. :

7.(a) Positions held (during the 10 preceding years) :

Sl. No.	Organization (Name in full)	Designation & Place of Posting	Administrative/ Nodal Ministry/ Deptt. Concerned (in case of officers of PSU's etc.)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

(b) Whether the officer has functioned as a CVO in Part-time or additional charge Capacity (details thereof) :

(c) Whether the officer is currently placed under Suspension :

8.	Whether the Officer has been placed On the "Agreed List" or "List of Officers of Doubtful Integrity" [If yes Details to be given]	:
9.	Whether any allegation of misconduct Involving Vigilance angle was examined against the officer during the last 10 years and if so with what result	:
10.	Whether any punishment was awarded to the Officer during the last 10 years and if so the date of imposition and details of the penalty	:
11.	Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date [if so, details to be furnished; including reference no., if any, of the Commission]	:
12.	Is any action contemplated against the Officer as on date [if so, details to be furnished]	:
13.	Whether the Officer/Official has submitted his/her annual immovable property return of the previous year as required under Rule 18 of CCS (Conduct) rules, 1964 within the prescribed limit.	:
14.	Details of complaint pending against the Officer as on dated.	:

N.B. The officer is **clear / not clear** from vigilance angle as per guidelines of DoPT / CVC issued from time to time.

DATE (NAME AND SIGNATURE)