



मुंबई पोर्टन प्राधिकरण  
Mumbai Port Authority

सामान्य प्रशासन विभाग  
पोर्ट भवन, दूसरा माला  
शूरजी वल्लभदास मार्ग, बेलाई इस्टेट,  
मुंबई - 400 001.



भारत 2023 INDIA  
वसुधैव कुटुम्बकम्  
ONE EARTH - ONE FAMILY - ONE FUTURE



General Administration Department,  
Port House, 2<sup>nd</sup> floor,  
S.V. Marg, Ballard Estate,  
MUMBAI - 400 001.

No. GAD/P/RECT-P&R/1477

27<sup>th</sup> April 2026

## RECRUITMENT NOTICE

**Sub: Filling up 01 (One) post of Joint Director in the pay scale of Rs.80000-220000 on deputation basis in Mumbai Port Authority.**

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1. One post of Joint Director in the scale of pay of Rs.80000-220000 in Mumbai Port Authority is to be filled on **deputation basis** from officers of Central Government or State Government or Union territory administration or Public Sector Undertakings or Autonomous Bodies (other than Major Ports), fulfilling the eligibility criteria prescribed in the Recruitment Rules(RRs) attached as **Annexure I**.
2. The selection is by merit for which overall grading in the APARs should not be below "Very Good".
3. **Applications are invited from eligible and willing officers** possessing the prescribed qualifications and experience as mentioned at **Annexure I**. The application shall be submitted through '**Online Application Portal (OAP)**' of the Ministry of Ports, Shipping and Waterways' (website <http://onlinevacancy.shipmin.nic.in>) from **29.4.2026 to 29.06.2026**. No application submitted other than OAP will be accepted.
4. The candidate has to submit the hard-copy of the application form uploaded in OAP to administrative Organization for onward forwarding to MbPA.
5. The Administrative Organizations are required to forward the applications of the candidates along with the **following documents** super scribing "**Application for the post of Joint Director in Mumbai Port Authority**" **on or before 14.07.2026**.
  - (i) *certified copies of Annual Performance Appraisal Reports(APARs) for the last 5 years (2020-21 to 2024-25), duly attested by an officer not below the rank of Dy. HOD on each of the pages;*

- (ii) *a statement showing year-wise availability of APARs and grading duly signed by the Head of Department/Secretary. If APAR for a particular year during the last 5 years is not available, "No Report Certificate" may be furnished **along with APARs of the preceding years;***
- (iii) *Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.*
- (iv) *No objection certificate from the respective Organization.*
- (v) *Undertaking of the applicant that he/she will not withdraw his/her candidature, if selected by Services Selection Committee.*
- (vi) *Administrative clearance of the concerned port as per **Annexure II.***
- (vii) *Vigilance report is to be furnished in the prescribed format (**Annexure III**) duly signed by the CVO of the concerned Organization alongwith the application.*
- (viii) *Two recent passport size photographs.*
- (ix) *If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.*

6. The appointment on deputation will be governed as per the terms of Deputation specified at **Annexure IV.**

7. As per Ministry's circular No.29018/4/2081/PE-I dated 11.8.2021, in case of receipt of advance copy of application from any candidate, his/her candidature will not be considered **if the application is not received through proper channel from the Port within 15 days** of the last date of receipt of applications. Therefore, the concerned Organizations are requested to forward the applications with complete set of enclosures on or before **14.07.2026.** **Applications received after 14.07.2026 will not be considered.**

8. While forwarding the application, the Organizations are to enclose all relevant documents at a time. No piecemeal/part forwarding will be considered.

9. **The crucial date for eligibility criteria will be 29.06.2026** in terms of Ministry of Ports, Shipping and Waterways' circular No.A-29018/4/2081/PE-I dated 11.8.2021.

10. As per the Ministry's guidelines dated 11.8.2021 regarding filling up the Dy. HoD level posts in Major Port Authorities, official who withdraws his candidature for the post after his selection by the Services Selection Committee, will be liable for debarment from future selection to Dy. HOD level posts in all Major Port Authorities for a period of two years.

11. Incomplete applications or applications received after due date will not be considered.

Yours faithfully,

**Encl.:** As above.

  
(SMT. C. PREMAKUMARI)  
**MANAGER (HR)**  
**MUMBAI PORT AUTHORITY**

**COPY TO:**

- 1) **The Secretary to the Government of India,  
Ministry of Ports, Shipping & Waterways,  
New Delhi for information.**  
Soft copy of the circular is already forwarded  
on email address :  
[pravin.s@nic.in](mailto:pravin.s@nic.in) and [web-ship@gov.in](mailto:web-ship@gov.in).
- 2) The Managing Director, IPA for information.
- 3) The DG, Railways
- 4) The Chairperson, All Major Ports
- 5) The PSUs of All India
- 6) The Chief Mechanical Engineer, MbPA for information and circulation  
amongst eligible officers of P&R Division.

## ANNEXURE I

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
35	Jt. Director	1	Class-I	16000-400-20800	Selection	42	<p><b>Essential :-</b></p> <p>I. (i) Degree in Economic or Statistics or Mathematics or Engineering or Computer Science or Computer Applications or Operational Research from a recognised university/institution</p> <p>(ii) Twelve years executive experience in P&amp;R/EDP/E&amp;T Division in Planning or in collection and interpretation of data or in conducting field surveys etc. or in the field of electronic data processing/Information Technology or in the field of electronics and communication.</p> <p><b>Desirable :-</b></p> <p>(1) Post Graduate degree/diploma in</p>	<p>(a) No</p> <p>(b) Yes</p> <p>(c) No</p>	N.A.	<p><b>By absorption through composite method failing which</b></p> <p><b>By deputation from other Govt. organisations and failing both</b></p> <p><b>By direct recruitment</b></p>	<p><b>For absorption through composite method.</b> Officers holding analogous posts or Sr. Dy. Director (Research/EDP) and other equivalent posts in the scale of pay of Rs.13000-18250 with 3 years regular service in the grade in P&amp;R Division in a Major Port Trust or Sr.Dy. Director (Research/EDP) and other equivalent posts with 2 years regular service in the grade and a combined regular service of 7 years in the scale of pay of Rs.10750-16750 and Rs.13000-18250 in P&amp;R Division in a Major Port Trust will be eligible.</p> <p><b>For deputation,</b> Officers holding analogous posts or holding posts of Sr. Dy. Director (Research/EDP) and other equivalent posts in the scale of pay of Rs.13000-18250 in P&amp;R Division/Department in Govt./PSUs or Autonomous Bodies with 3 years regular service in the grade will be eligible. The selection is by merit</p>	

1	2	3	4	5	6	7	8	9	10	11	12	13
							Economics or Statistics or Mathematics or Operational Research or Post Graduate degree in Computer Science or Computer Engineering or Information Technology or Information Systems or MIS or Svstems or Computer Applications or Business Admn. (PG degree/diploma) with specialisation in System or Information Systems or MIS or Information Technology and allied subjects from a recognised university/ institution.				for which the bench mark in overall grading in the ACRs will not be below "Very Good".	

I. Substituted by TR No. 30 Dated 24.5.2013 . GSR No.156(E) of 10.2.2016.

ANNEXURE II

Certificate to be given by Head of Department of

Shri/Smt. \_\_\_\_\_

Designation \_\_\_\_\_

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from Vigilance and Administrative angle.
3. His/Her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the officer during the last 10 years. If any, kindly indicate details thereof.
5. Attested copies of APARs for the last five years (1.4.2020 to 31.3.2025) are enclosed.
6. It is certified that the officer meets the requisite eligibility criteria w.r.t. educational qualification and experience as specified in the Annexure I of the circular for deputation.
7. The veracity of the academic qualification certificates submitted by the applicant is ensured and certified.

Dated :

SIGNATURE OF THE  
HEAD OF DEPARTMENT  
NAME ALONG WITH OFFICE SEAL

मुंबई पोर्टन प्राधिकरण  
MUMBAI PORT AUTHORITY

Particulars of the officer for whom Vigilance Comments/Status has been sought

1	Name of Officer (in full)	:	
2	Father's name	:	
3	Date of Birth	:	
4	Date of Retirement	:	
5	Date of entry into service	:	
6	Service to which the officer belongs wherever applicable	:	
7	Revised Payscale	:	
8	Whether Annual Property Return (APR) has been submitted in time	:	Yes / No
9	Date of submission of APR	:	

10. Positions held including whether the officer has functioned as a CVO in part time or additional charge capacity (during the ten preceding years)

Sl. No.	Organization (Name in full)	Designation and Place of posting	Administrative/ Nodal Ministry/ Deptt.	From	To

11	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty. (*)	:	
12	Is any disciplinary / criminal proceedings or Chargesheet pending against the officer as on date (If so, details to be furnished - including reference number if any of the commission)	:	
13	Is any action contemplated against the officer as on date (If so details to be furnished) (*)	:	
14	Whether any complaint with vigilance angle pending against the officer as on date (If yes, details to be furnished)	:	

Date:

(Signature of Head of Department)

15	Whether the officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity". (If yes details to be given)	:	
16	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result (*)	:	

The officer is cleared/not cleared from vigilance angle as per the guidelines of DoPT/CVC issued from time to time.

Date :

CHIEF VIGILANCE OFFICER

(\*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.

## ANNEXURE IV

The following are the standard terms and conditions of deputation of Officers/staff to Major Port Trusts :

1. Period of deputation : The Officer shall be on deputation for a period of three years, which is extendable to four years. In exceptional circumstances, this can be extended to five years with the approval of Ministry.
2. Pay : While on deputation, the Officer may, within one month from the date of his joining the Major Port Trust, elect to draw either the pay in the scale of pay of the post in the Major Port Trust or his basic pay in the parent organization plus deputation allowance thereon.
3. Deputation Allowance : The deputation allowance will be payable at the rate of 5% of basic pay subject to a maximum of Rs.4500/- per month in case of deputation within same station and payable at the rate of 10% of basic pay subject to a maximum of Rs.9000/- per month in case of deputation involving change of station.
4. Dearness Allowance : The Officer shall be entitled to dearness allowance at the rates prevailing in the Major Port Trust or in his parent organization depending on whether the officer opted to draw pay in the pay scale of the post in Major Port Trust or the pay in parent organization plus deputation allowance.
5. House Rent Allowance : The Officer shall be entitled to draw House Rent Allowance (HRA) at the rates prevailing in the Major Port Trust or in his parent organization depending on whether he opted to draw pay in the pay scale of the post in Major Port Trust or the pay in parent organization plus deputation allowance. He shall be entitled to residential accommodation on payment of standard rent according to the rules of Major Port Trust.
6. Joining time pay and transfer travelling allowance : Joining time pay and transfer travelling allowance, both on joining the post of deputation and on reversion, shall be paid by the Major Port Trust as per their rules.
7. Travelling allowance for journey on duty during the period of deputation : Officer shall be entitled to Travelling Allowance and daily allowance for journeys undertaken after joining on deputation according to the relevant rules of Major Port Trust.
8. Leave(Earned Leave, Half Pay Leave & Casual Leave) :
  - (a) Major Port Trust, will maintain a leave account of the officer concerned, on the basis of extract of the leave accounts received from his parent organization. The Major Port Trust will determine the leave admissible to the officers/staff concerned and sanction it under intimation to the parent organization. That means the copy of the leave sanctioned to officer during deputation will be sent to parent organization.

- (b) Officer shall continue to be governed by the Leave Rules of his parent organization. The procedure laid down as per the rules and regulations of parent organization should be followed scrupulously. On being relieved from deputation, he/she will not be allowed to proceed on leave directly by the Major Port Trust i.e. without first joining his parent organization.
- (c) In the case of a female Officer/staff, the leave salary for the period of maternity leave availed of by her during the period of deputation shall be borne by the Major Port Trust.

9. Leave Salary/Pension/NPS Contribution : The leave due and admissible to him/her from parent organization during the deputation period will be entitled as per parent organization rules and regulation policy. During the deputation period, the admissible leave to officer/staff as per rules, the reimbursement for that period leave admissible to him, will be reimbursed to parent organization by the Major Port Trust as per the parent organization Policy.

Leave salary contribution (except for the period of leave availed of on deputation) and pension contribution (Employer's share – if pension scheme is available in the parent organization) will be paid by Major Port Trust to the parent organization.

In case of employees covered under New Pension Scheme (NPS), the Major Port Trust shall make matching contribution to the NPS account of the employee.

10. Leave salary on account of disability leave : The Major Port Trust shall be liable to pay leave salary in respect of any disability leave that may be granted on account of disability incurred in or through deputation even though such disability manifests itself after the termination of deputation. The leave salary charge of such leave shall be recovered from the Major Port Trust.

11. Leave travel concession : The Officer/staff shall be entitled to the leave travel concession according to the relevant rules of the parent organization/Major Port Trust on the subject. The expenditure in this respect shall be borne by the Major Port Trust.

12. Medical Facilities : The Officer/staff shall be entitled to medical facilities in accordance with the rules of the Major Port Trust.

13. Employee Provident Fund subscription : The Officer/staff shall continue his subscription to the Employee Provident Fund of which he/she is a member in accordance with the prescribed rules. The Major Port Trust should reimburse the E.P.F. amount deducted every month from his/her salary due amount and also Foreign Employer equal contribution amount to parent organization by Demand Draft. The same will be credited in his/her E.P.F. regular account under his/her common Universal Account Number (U.A.N.).

14. Departmental Inquiry : If a departmental inquiry is to be initiated against the Officer/staff during his/her deputation, the Major Port Trust can revert back the officer to his parent organization.

15. The subsistence allowance only for the period between suspension and repatriation shall be paid by the Major Port Trust.

16. Premature reversion of deputationist to parent organization : As and when a situation arises for premature reversion to the parent organization of the deputationist, his services could be so returned after giving an advance notice of three months to his parent organization and the employee concerned. However, Ministry, in exceptional circumstances, may return the services of the deputationist to his parent cadre without such advance notice.

17. Residuary matters : In all matters relating to conditions of service and benefits/facilities in the Major Port Trust not covered by item Nos.1 to 16 above, the Officer/staff will be governed by the existing rules, regulations and orders of the Major Port Trust.

18. Relaxation of conditions : Any relaxation of these terms and conditions will require the prior concurrence of the Ministry.

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