



जवाहरलाल नेहरु पत्तन प्राधिकरण

JAWAHARLAL NEHRU PORT AUTHORITY

ISO 9001 : 2015
ISO 14001 : 2015
ISO 27001 : 2013
ISO 45001 : 2018

पत्तन कार्यालय : प्रशासन भवन, शेवा, नवी मुंबई - 400707. Port Office : Administration Bldg., Sheva Navi Mumbai - 400 707.
मुख्य सतर्कता अधिकारी Chief Vigilance Officer - (022) 2724 4151 : मुख्य प्रबंधक (प्रशासन) एवं सचिव Chief Manager (Admn.) & Secy - (022) 2724 4021 :
मुख्य प्रबंधक (यातायात) Chief Manager (Traffic) - (022) 2724 4191 : मुख्य प्रबंधक (यां.एव.वि.अ.) Chief Manager (M&EE) - (022) 2724 4181 :
मुख्य प्रबंधक (वित्त) Chief Manager (Fin) - (022) 2724 4081 : मुख्य प्रबंधक (प.यो.वि.) Chief Manager (PP&D) - (022) 2724 4156
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No. A/PE/A/14/2026/344

Date: 6th April, 2026

To,
The Chairpersons,
All Major Port Authorities

Sub: Filling up of the post of Deputy General Manager (Traffic) in the pay scale of ₹80,000–2,20,000 in Jawaharlal Nehru Port Authority by absorption through Composite Method – reg.

Sir/Madam,

1. It is informed that one post of Deputy General Manager (Traffic) in Jawaharlal Nehru Port Authority has fallen vacant w.e.f. 01.11.2025. The said post is to be filled by absorption through Composite Method from eligible officers of Major Port Authorities, fulfilling the eligibility criteria as specified at Annexure-I.
2. The selection shall be made on merit, for which the overall grading in the APARs should not be below "Very Good".
3. Applications are invited from eligible and willing officers of all Major Port Authorities possessing the prescribed qualifications and experience as mentioned in Annexure-I. The applications shall be submitted through the Online Application Portal (OAP) of the Ministry of Ports, Shipping and Waterways (<http://onlinevacancy.shipmin.nic.in>) from 06.04.2026 to 21.04.2026. No application submitted through any mode other than OAP will be accepted.
4. The candidate shall also submit a hard copy of the application form uploaded on OAP to his/her administrative Port for onward transmission to JNPA.
5. The administrative Ports are requested to forward the applications of eligible candidates, superscribing on the envelope "Application for the post of Deputy General Manager (Traffic) in JNPA", so as to reach JNPA on or before 06.05.2026 along with the following documents :
 - (i) Certified copies of APARs for the last five years (2020–21 to 2024–25), duly attested on each page by an officer not below the rank of Dy. HoD;
 - (ii) A statement indicating year-wise availability of APARs along with grading, duly signed by the HoD/Secretary. In case APAR for any particular year is not available, a "No Report Certificate" may be furnished along with APARs of preceding years;

- (iii) Attested photocopies of certificates and proof of educational qualifications, and details of present and past experience in the respective posts and pay scales;
- (iv) No Objection Certificate (NOC) from the respective Port;
- (v) An undertaking from the applicant stating that he/she will not withdraw candidature after selection by the Services Selection Committee;
- (vi) Administrative clearance of the concerned Port (Annexure-II);
- (vii) Vigilance report in the prescribed format (Annexure-III);
- (viii) Two passport-size photographs; and
- (ix) Details of any major/minor penalty imposed during the last 10 years, along with supporting documents of the disciplinary case, if applicable.

6. As per the Ministry's Circular No. A-29018/4/2021/PE-I dated 11.08.2021, in case an advance copy of application is received from a candidate, the candidature shall not be considered if the application is not received through proper channel within 15 days from the last date of receipt of applications. Accordingly, Major Ports are requested to ensure that complete applications reach JNPA by 06.05.2026. Applications received after this date will not be considered.

7. While forwarding the applications, the Major Ports shall ensure that all required documents are enclosed in one lot. Part/piecemeal forwarding will not be entertained.

8. The crucial date for determining eligibility shall be the date of occurrence of vacancy, i.e., 01.11.2025, in terms of the Ministry's Circular dated 11.08.2021.

9. As per the Ministry's guidelines dated 11.08.2021, any officer who withdraws candidature after selection by the Services Selection Committee shall be debarred from consideration for Deputy HoD level posts in all Major Port Authorities for a period of two years.

10. Incomplete applications or applications received after the due date shall not be considered.

Yours faithfully,


(Manisha Jadhav)

General Manager (Admn.) & Secretary

Encl.: As above

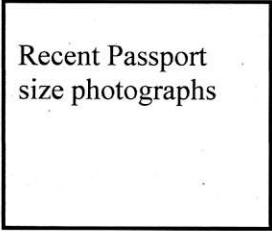
Annexure - I

Sr. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (Years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruitments will apply in the case of Promotion/Absorption/Deputation.	Probation (in years)	Method of recruitment (Whether by direct recruitment or by Promotion/Absorption/Deputation)	In case of Promotion/Absorption/Deputation, Grades from which it Should be made	Remarks
1		2							10			
4	Manager (Operations)	5	Class-I	32500-56000	Selection	42	<p>Essential:</p> <p>(i) A degree from a recognised University. Preference will be given to Engineering Graduate</p> <p>(ii) Twelve years experience in shipping/cargo operations/railway transportation in executive cadre in an Industrial/Commercial/Govt. Undertaking</p>	<p>(a) No</p> <p>(b) Yes</p> <p>(c) No</p>	N.A.	By absorption through Composite method failing which by deputation from other Govt. organisation and failing both by direct recruitment.	For absorption through composite method, Officers holding analogous posts or post of Dy. Traffic Manager/Dy. Manager (Operations) and equivalent posts in the respective discipline of Traffic Dept. in the scale of pay of Rs. 24900-50500 with 3 years regular service in the grade in a Major Port Trust or Dy. Traffic Manager/ Dy. Manager (Operations) and equivalent posts in the respective discipline of Traffic Dept. with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs. 20600-46500 as Asstt. Manager and 24900-50500 as Dy. Manager in the respective discipline of Traffic Dept. in a Major Port Trust will be eligible. For deputation Officer holding analogous posts or officers holding post of Dy. Traffic Manager and equivalent posts in the respective discipline of Traffic Dept. in the scale of pay of Rs. 24900-50500 with 3 years regular service in the grade in the respective discipline in Govt. (PSUs)/Autonomous Bodies etc. will be eligible. The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very Good"	There would be automatic elevation of officers working in the pay scale of Rs. 29100-50500 to the pay scale of Rs. 32500-56000 to the extent of the number of posts recommended
1		2							10			
5	Chief Manager (Operations)	1	Class-I (HOD)	51300-73000	Selection	45	<p>Essential:</p> <p>(i) A degree from a recognised University. Preference will be given to Engineering Graduate</p> <p>(ii) Seventeen years experience in shipping/cargo operations/ railway transportation in executive cadre in an Industrial/Commercial/Govt. Undertaking</p>	<p>(a) No</p> <p>(b) Yes</p> <p>(c) No</p>	N.A.	By absorption through Composite method failing which by deputation failing both by direct recruitment.	For absorption through composite method, Officers holding analogous posts or post of Traffic Manager in Category-II posts with 2 years regular service or officers holding posts in the scale of pay of Rs. 38500-52000 with 4 years regular service in the grade or officer holding posts in the scale of pay of Rs. 32900-56000 with 5 years regular service in the grade in the Department of JNPT or in Traffic Department of a Major Port Trust will be eligible. For deputation, Officers holding analogous posts or officers holding post of Traffic Manager and equivalent post in Traffic Dept. in the scale of pay of Rs. 43200-66000 with 2 years regular service in the grade or officers holding posts of Sr. Dy. Traffic Manager and equivalent posts in Traffic Dept. in the scale of pay of Rs. 32900-56000 and above with 5 years regular service in the grade in Govt. (PSUs) or Autonomous Bodies will be eligible. The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very Good".	

PROFORMA

B I O – D A T A

Post applied for: **Deputy General Manager(Traffic) in JNPA.**



1. **Full name (in block letters)** : _____
2. **(a) Address for communication** : _____

- (b) Telephone No./Mobile No.** : _____
- (c) Fax / E-Mail address** : _____
3. **Present post with scale of pay** : _____
4. **Date of Birth** : _____
5. **Age as on2026** : _____
6. **Date of Superannuation/retirement:** _____
7. **Whether belongs to SC/ST/OBC** : _____
8. **Date of initial appointment
(in the Port sector)** : _____
9. **Educational & other qualification:** _____

10. Details of employment / experience in Chronological order

Name of the Organization	Post held	Scale of pay	From	To	Nature of duties
					Regular/Ad-hoc/ Officiating

**11. State clearly whether in the light :
of entries made by you above,
you meet the requirement of the post**

**12. Nature of present employment/ :
post held i.e. whether ad-hoc/
temporary/permanent/contract/
transfer/deputation**

**13. In case the present employment/ :
post held is on deputation/contract
basis, please state**

(a) Date of initial appointment :

**(b) Period of appointment on :
deputation/contract**

**(c) Name of the parent office/ :
Organization to which you belong**

**14. Training / Courses if any attended;
abroad**

15. Papers submitted if any :

16. Any other information, if any :

In the event of my selection to the above post, I will not withdraw and undertake to accept the posting.

(Signature of applicant)

Certificate to be given by Head of Office of the applicant:

1. The particulars furnished by the applicant are correct and he/she fulfils the eligibility criteria.
2. No disciplinary /vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. His/her integrity is certified.
4. No major/minor penalties have been imposed on the applicant during the last 10 years.
5. Attested copies of ACRs for the last five years are enclosed.
6. Port has no objection to relieve him/her in case of selection.

**SIGNATURE OF THE DY. CHAIRMAN/CHAIRPERSON
ALONGWITH SEAL**

Note: (1) Attested copies of certificates in support of the educational and other qualifications may please be enclosed.

(2) Copies of documents in support of employment, other than in Major Ports may please be enclosed.

UNDERTAKING

The information provided in the application is correct and if at any time it is found that the information furnished is incorrect/false, my candidature will stand cancelled. If any shortcoming/s is/are detected even after appointment, my services are liable to be terminated. In the event of my selection to the above post, I will not withdraw and undertake to accept the posting.

Date: _____

(Signature of applicant)

Annex-IV

Particulars of the Officer for whom vigilance Comments/ clearance is being sought
(To be furnished and signed by the CVO)

Sr.No.	Particulars	Details
1.	Name of Officer (in full)	
2.	Father's Name	
3.	Date of Birth	
4.	Date of Retirement	
5.	Date of entry into service	
6.	Service to which the officer belongs including batch/ year cadre etc., wherever applicable.	
7.	Position held (during the ten preceding years)	

Sl. No.	Organisation (Name in full)	Designation & Place of Posting	Administrative/ nodal Ministry/Deptt. Concerned (in case of officers of PSU etc.)	From	To
8.	Whether the officer has been Placed on the "Agreed List " or "List of officers of Doubtful Integrity". (If yes, details to be given)				
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result.(*)				
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (*)				
11.	Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date. (If so, details to be furnished- Including reference no., if any, of the Commission)				
12.	Is any action contemplated against the officer as on date.(If so, details to be furnished) (*)				
13.	Whether the officer/officials has submitted his and her annual immovable property return of the previous year as required under rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed limit.				
14.	Details of compliant pending against the officer as on date.				

Date:

(Name and signature)

(*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.